



University of Utah Human Resource Management

250 E. 200 S. Suite 125, Salt Lake City, UT 84111

Dear University of Utah Employee,

Open Enrollment (OE) begins **May 1st**, and we want to ensure you have all the information you need to make the best decisions for you and your family. OE is your opportunity to make changes, add or remove dependents, and explore new options.

The University recently completed several requests for proposals for benefit plans, which we believe will improve services and reduce costs.

To help you prepare, we will be sending out **weekly emails** highlighting different updates and changes for the upcoming plan year. These emails will cover the following:

- **Additional Health Plan option through University of Utah Health Plans (UUHP)**
- **New Prescription Drug Claims Administrator (RealRx)**
- **New Employee Assistance Plan Provider (SupportLinc)**
- **Other important OE information**

In addition to these emails, keep an eye out for **communication arriving at your home at the end of April** with key OE details. To ensure you receive it, please log in to the [Campus Information System \(CIS\)](#), search for Change Bio/Demo info to verify your **home** address is correct.

We encourage you to take advantage of these communications and review your current elections on [UBenefits](#) by clicking; "View Your Benefits".

Stay tuned for our first email next week!

Best,

University of Utah Human Resource Management (UHRM)