UNIVERSITY OF UTAH APPLICATION FOR REDUCED TUITION

Completed applications must be received by University Human Resource Management **before the first day of the semester** in order to allow timely processing. Incomplete applications may delay processing and result in classes being dropped. Tuition must be paid in full (including any credits that may be applied) by the tuition due date or classes will be dropped.

Employee Name	Employee ID#
Employee Email	Employee Phone
Student Name	Student ID# (Mandatory)

ELIGIBLE EMPLOYEE	STUDENT	
Full-time Employee	Employee/Retiree	
Retiree	□ Spouse	
Emeritus Retiree	Domestic Partner	
□ VA Faculty	□ Child Under Age 26	
Volunteer Faculty (Unpaid)	Domestic Partner's Child Under Age 26	
□ Other:		
	Child's Date of Birth:	
SEMESTER INFORMATION (You must submit a separate application for each semester)		
Undergraduate Courses	Semester:	
Graduate Courses	□ Spring Year: 20	
Combination of Undergraduate and Graduate Courses	□ Summer	
Continuing Education, OSHER or Lifelong Learning	🗆 Fall	

	The student is engaged in teaching or research activities for the University
Graduate Courses mark all	One or more of the classes involves sports, games or hobbies
	□ If one or more classes involve sports, games or hobbies, the class(es) are related to the student's
	current University job or required for the student's degree

- I hereby apply for a reduction of tuition and fees. I certify I am eligible for this benefit as set forth in University Policy 5-305 and Rule 5-305A and as indicated on this application. In the event I am found to be ineligible for this benefit, I agree to pay the University the full amount of tuition and fees applicable to classes taken.
- I understand that most UOnline programs are not eligible for the employee reduced tuition benefits and that I can connect with the UOnline success team for questions about eligibility.
- I understand that effective Fall 2024, this benefit will not apply to differential tuition for graduate-level courses.
- I understand that graduate-level classes taken by my spouse or child may be taxable to me. If I am applying for tuition reduction benefits for my domestic partner or domestic partner's children, all tuition benefits will be taxable to me.
- I understand children must be under age 26 on the first day of the semester and that children are not eligible for tuition reduction on non-credit Continuing Education courses.
- If eligibility cannot be determined through normal University procedures, I may be requested to provide proof of eligibility.
- I understand that if I knowingly file a request for an individual who does not qualify as an eligible dependent or otherwise containing any misrepresentation or any false, incomplete, or misleading information I will be required to repay any tuition benefits received and will be subject to adverse employment action up to and including termination of employment.

Employee/Retiree Signature

Date

University Human Resource Management

250 East 200 South, Suite 125, Salt Lake City, Utah 84111 Phone: (801) 581-7447 / Email: <u>AskHR@utah.edu</u> / Web: <u>benefits.utah.edu</u>